Staying COVID-19 Secure in 2020

We confirm we have complied with the government’s guidance on managing the risk of COVID-19

**FIVE STEPS TO SAFER WORKING TOGETHER**

We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here

We have **cleaning, handwashing and hygiene procedures**

in line with guidance

We have taken all reasonable steps to **help people work from home**

We have taken all reasonable steps to **maintain a 2m distance** in the workplace

Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**

Employer

Astley Bank Hotel

Date

18 July 2020

Who to contact:

(or the Health and Safety Executive at [www.hse.gov.uk](http://www.hse.gov.uk/) or 0300 003 1647)